



# **Report on Quality Education in 2015**

## **by Harambee Foundation Holland**

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Kimilili – Bavel, December 2015/ TN

## **FOREWORD**

In 2015 Harambee Foundation Holland has organised many trainings and workshops for the schools that are helped by our foundation and are a member of the family. The schools themselves have organised their activities in groups i.e. families. By now (2015) we have the Family of 20 Primary Schools, the Family of 9 Secondary Schools, the Family of 8 Youth Polytechnics and the Family of the ECDE teachers of the 20 primary schools.

The families themselves have come up with requests for specific trainings and workshops. The aim of the activities is to improve the quality of education by providing specific trainings and workshops to improve the management at the schools, the actual teaching and the understanding of the various stakeholders at the institutions like parents committees and sponsor. They are all facilitated by Kenyan experts and organised by our coordinator Tryphosa Nandasaba.

In this report you will find an overview of the activities organised on quality education.

## A. ACTIVITIES DONE BY EDCE

### I. Workshop

The first activity was on Micro- teaching which was carried out on 6-1-15 in Ebubule Primary school. All primary schools within HFH family but Kimilili RC Boys sent their two ECD teachers. The team was taken through the following activities using children in middle class at Ebubole:

1. Children playing with movable and immovable item
2. Language activities
3. Mathematics
4. Environmental, social and science
5. Creative activities
6. Music and movement
7. Integrated/ thematic corner( Home corner, Market corner, Shop corner, Nature corner, Hospital corner, Dressing corner and Music corner).

The activities were carried out both in-door and out-door so as to enable all the teachers understand all the steps and procedure of carrying out each activity with the child in mind for the benefit of the learner. Both the lesson plan and the schemes of work were discussed at length.



### II. A meeting for ECD teachers

The ECD teachers had a meeting at Hafoland on 27-3-15 to discuss the impact of Micro-teaching workshop and way forward.

### III. Workshop

The ECD teachers had a workshop at Indangalasia on 26-6-15 during which the following activities were carried out;

- |                  |                                      |
|------------------|--------------------------------------|
| a) Sack drawing  | c) Cutting and making of flash cards |
| b) Puppet making | d) Making of dices from wood         |

They were also given factors to consider while making teaching and learning aids:

Colour	Size	Attractive
Safety	Locally available	Versatility
Texture	Cost effective	Age
Durability		



## VI. Material assessment

This was done at Lutonyi primary school on 31-7-15 and all schools apart from Ugolwe and Lunyu attended. It was graced by: the head teacher and BOM chairman of Lutonyi; the manager Count DICECE (District Centre for Early Childhood Education) Mrs. Ademba and Advisory officer Ms. Electine Machio. The assessment points were:

Durability of the material	Clarity
Attractiveness	Wording
Appropriateness	Local availability
Adequacy	

Sequence of activities were strictly be as follows:

Outdoor	Creative activities
Language	Music and Movement
Mathematics	Thematic integrated Corner.

Environmental, Social and Science

According to the assessors the competition was stiffer than last year's which implied that there was a general improvement. Consequently the assessors found it hard to rank the centers. Instead they gave the following remarks.

- Those that showed excellence and commitment:

Ebubule	Lutonyi	Ebwaliro
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- Good performance and commitment:

Kimilili R.C Girls	Indangalasia
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- Fairly good performance:

Luuya	Hafoland
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- Fair performance:

Kimingichi	Kimilili RC Boys	Makunga
Kibunde	Kamusinga ACK	Khalayi

- First attempt with a lot of effort:

Kitayi	Musembe
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- Showed improvement but still lacking:

Kaptola	Ikapolok	Mukuyuni
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Mrs. Ademba appreciated HFH's commitment to the whole cycle of Education improvement through the workshops and initiatives the Foundation funds. She reiterated

that the Meijers have been very good Bungoma County friend and partner in promoting Education; she wished them well and hoped for a long time partnership. The participants were very appreciative of the opportunities they had been given by HFH. They promised to use them for the good of the child.



#### **VII. ECD Executive and the Meijers meeting on 29-9-15 at the Meijers.**

The meeting was called by the Meijers who wished to interact with the officials of ECD namely the secretary who is Mrs. Tabitha Chitechi of Ebubole primary, the chairperson Mrs. Grace Wanyama of Kibunde primary and the treasurer Miss Esther Mutama of Kimilili Girls primary. The Meijers were given updates on the ECD activities which they were happy with. They were also assured of the good cooperation and team work from the group. The family requested for a resource centre where they could collect and gather teaching materials from which other schools would learn.

The committee thanked HFH for the workshops and numerated the benefits as follow:

- Change of attitude towards ECD teachers by colleagues in the primary section bringing about more acceptability and respect.
- Exchange of ideas and skills among the ECD teachers has brought about healthy competition.
- Each ECD has more teaching materials than before and this makes the children interested in learning.
- Primary head teachers now recognize the role played by ECD teachers
- Improvement in the teaching of ECD children by all members of the family.
- Increase in enrolment in all family EDCs.

#### **VIII. ECD Fun Day at Kimilili RC Girls ON 23-10-15**

The attendance was encouraging bearing in mind that many schools had a challenge in transportation of their teams. Nevertheless 16 schools out of 20 participated. Results:

INSTITUTION		%	Position
school	district		
Ebwaliro primary	Mumias	79	1
Kimingichi primary	Kimilili	78	2



Khalayi –Dreamland	Kimilili	75	3
Kimilili RC Girls primary	Kimilili	70	4
Ebubole primary	Mumias	68	5
Indangalasia primary	Mumias	66	6
Ikapolok Primary	Teso-Busia	65	7
Kimilili RC Boys	Kimilili	56	8
Lutonyi primary	Kimilili	55	9
Kitai primary	Kimilili	54	10
Musembe primary	Kimilili	53	11
Kaptola FYM primary	Mt. Elgon	52	12
Hafoland primary	Bungoma North	50	13
Kamusinga ACK primary	Kimilili	49	14
Luuya primary	Bungoma North	47	15
Makunga primary	Bungoma North	45	16

There were 5 adjudicators, three from Bungoma and two from Mumias and their recommendations were as follow:

- Schools to improve on costumes
- The teams to have well defined items
- The children should be left to enjoy even as they present items
- Stage movement to be improved upon
- Change Fun Day to ECDE Education Day
- Number of boy child should be increased in the participation
- Continue to allow child innocence in presentations
- Time management to be improved on.
- Also present were Kimilili Education office, head teachers and parents.



#### **IX. ECD TEACHERS MEETING AT KIMINGICHI PRIMARY**

The meeting was held on 6-11-2016 for the purpose of planning for 2016 activities and the budget that goes with it. Fourteen schools were represented and these were, Kimingichi, Khalayi, Kimilili RC Boys, , Kimilili RC Girls, Ikapolok, Makunga, Luuya, Hafoland, Ebwaliro, Kibunde, Kamusinga, Kaptola, Lutonyi and Indangalasia. The remaining six could not come because of lack of transport.

The following activities were planned for and await approval of the partners:

DATE	ACTIVITY	PLACE
22-01-2016	Meeting	Kibunde
12-02-2016	Jig saw making	Ikapolok
25-03-2016	Income generating	Kimilili RC Girls
13-05-2016	Meeting	Ebwaliro
24-06-2016	Workshop on sounds	Kamusinga ACK
23-09-2016	Meeting	Kitai
07-10-2016	Education Day	EARC
11-11-2016	Meeting	Musembe

The meeting also made an assessment of 2015 activities and appreciated very much the efforts HFH makes in raising funds for the activities. They also discussed on their contribution towards HF Kenya that was in the process of being formed. They hoped to own it and contribute to it once formed.

## **B. MEETINGS FOR LEADERS OF ALL FAMILIES**

### **I. A meeting at St Luke's**

The first family meeting for the year 2015 was held on 5-3-15 at ST. Luke's Boys. The aim of the meeting was to bring together all the assisted institutions together with HFH and the partners. The agenda of the meeting was as follows:

Introduction

Highlights from each family i.e. EDC, Primary schools, Polytechnics and Secondary schools

News and Comments from Marianne and Roel

Comments and expectations of the partners and the co-coordinator

The family groups promised to work hard in enhancing quality education, accountability and commitment.

## C. PRIMARY SCHOOLS' ACTIVITIES

### I. KCPE 2014 RESULTS:

SCHOOL	ENG	KISW	MATH	SCI	SSR	2014	2013	DEVIATION
Dreamland	64.71	65.08	65.68	63.94	66.85	326.26	333.8	-7.54
Indangalasia	59.26	61.88	69.39	63.08	62.23	315.82	318.61	-2.79
Ebubole	61.41	60.39	64.55	61.89	60.57	309.10	314.66	-5.56
Ikapolok	56.67	52.98	53.80	58.22	57.63	274.74	274.74	0
Kimilili Boys	57.90	58.71	50.70	50.10	55.10	272.51	283.99	-11.48
Kimilili Girls	59.25	59.46	49.05	49.32	54.14	271.22	270.08	1.14
Ebwaliro	50.56	53.14	54.75	58.16	50.67	267.26	296.10	-29.84
Kibunde FYM	50.82	51.11	51.44	59.4	54.49	267.26	219.57	47.69
Ugolwe	50.69	52.34	52.19	56.23	53.69	265.92	274.5	-8.58
Makunga	50.95	60.32	50.66	44.05	54.34	260.32	268.86	-8.54
Mukuyuni	46.99	52.99	51.60	49.76	52.99	254.33	275.75	-21.42
Kaptola	44.31	57.62	47.02	47.71	46.37	243.57	251.00	-8.43
Kamusinga AC	48.88	48.9	47.33	46.62	47.48	239.21	251.55	-12.34
Luuya DEB	40.89	49.98	40.67	41.74	39.72	212.40	235.23	-22.83
Lunyu	39.30	49.64	39.09	41.95	41.11	211.09	241.77	-30.68
Lutonyi FYM	42.27	44.73	39.06	36.68	41.81	204.55	215.74	-11.19
Kimingichi	38.05	45.02	37.85	36.58	38.27	196.67	222.5	-32.27

### II. Workshop

There was a workshop for primary schools' exam council members at EARC on 10-3-15. The topics covered were as follow:

- Role of subject head
- How to improve learning
- Making and managing time-table in primary schools

### III. Handover of a cheque

On 13-2-15 there was a ceremony at Ikapolok primary school during which a cheque worthy Ksh 2.9 million was handed over to the school management by HFH for the building of classrooms at the school. The occasion was well graced by the leaders of Busia County.

### IV. Workshop for management

Then on 25-3-15 there was a one day workshop for primary schools heads, their chairmen and sponsors at Mukuyuni primary. The following topics were discussed:

- Time management
- How to look after a project and how best used to transform the school into achieving quality education
- Community involvement in achievement of quality education



- Impact of head teacher, chairman and sponsor team work
- How best to involve deputy head teachers and senior teachers in implementation and improvement of school development.

On the same day the three schools that best performed in 2014 national examination namely Dreamland, Indangalasia and Ebubole were each awarded Ksh. 10,000 to purchase learning materials. On the same note Kibunde was awarded a similar amount for being the best improved school.



## **V. Workshop**

On 1-4-15 there was a workshop for primary schools' deputy head teachers and senior teachers at Kimilili Girls' primary. Topics looked at were:

- Duties and roles of D/HTs and senior teachers
- Challenges experienced by D/HTs and senior teachers as they execute their duties.
- Cooperation between head teacher, senior teacher and the deputy.



## **VI. Head teachers' meeting**

The above meeting was held at Ikapolok on 5-6-2015 and the following schools were represented; Musembe DEB, Kitai primary, Kamusinga ACK, Kaptola primary, Ebubole, Ugolwe, Ikapolok, Indangalasia, Kimilili Boys' primary Lutonyi and Dreamland. All the 5 schools in Bungoma North could not attend because of activity given to them by the MOE. The following issues were discussed:

- Previous workshops review
- Setting, giving and marking of HFH examination for stds 7 and 8.
- Curriculum implementation.



#### **V. Release of HFH primary schools' exams**

The release of examinations taken by all standard 7 and 8 pupils in schools assisted by HFH was done on 24-7-15 at Kamusinga ACK primary school. Ranking was done and is available in the booklets that were circulated to all the schools.

The following schools were present: Makunga, Dreamland, Musembe, Ebulole, Indangalasia, Ikapolok, Kibunde, Kamusinga ACK, Ugolwe, Kimilili RC Boys, Lutonyi, Kimilili RC Girls, Kaptola, Hafoland and Kimingichi. The other schools gave apologies due to other activities they were involved in.

The aim of the exam was to expose the ability of learners which in turn would give the various teachers an opportunity to correct the assumptions and adequately prepare the students. The exam was also meant to create the spirit of healthy competition among the schools as well as bonding them.

The following challenges were cited:

- Last minute changes on enrolment caused printing problems.
- Failure to pay by some schools
- Problems created by lack of enough funds to appreciate the setters and markers.
- Poor system of invigilation, supervision and marking by some schools.

In a few areas setting did not take keen care of the syllabus.

Way forward:

- Marking of insha/composition to be done at a central place.
- Standard 8 exams to be done termly.
- Bench-marking by schools to be stepped up.
- Markers to be trained.
- Only committed teachers will be used as setters so as to ensure that the syllabus is well covered.
- In future, top candidates will be involved in the release of the results.

Those who had not cleared the payments for the released exams to do so immediately.

All present appreciated the role played by HFH in their institution. Kamusinga ACK students' Assistant President, Yvonne Wesonga, thanked HFH for partially funding the activity.



## **D. ACTIVITIES DONE BY POLYTECHNICS**

### **I. Tools**

There was a launching of tools at Sikhendu polytechnic on 12-2-15 where Transnzoia county education office contributed tools in addition to those from Tools To Work. It was quite satisfying to see the polytechnic changed for the better. HFH promised to collaborate with the county education office.

### **II. Workshop on management**

The first workshop for polytechnics was on Effective Management of Institutions held at Muliro polytechnic on 14-5-15 and was facilitated by Mr. Tatwa. The following subtopics were handled:

- Definition of management
- Functions of management
- Styles of management



### **III. Workshop on income generating projects**

This was held at Sosio polytechnic on 28-29 May 2015 and facilitated by Mr. Tatwa Mwachi. In attendance was Kimilili Youth office who appreciated the commitment of HFH in bettering the polytechnics even in such a time when the said institutions were going through a storm because of a standoff between the central government and County government. Below were sub-topics that were handled:

- How to identify potentials in our polytechnic
- Income generating projects
- Marketing
- Business plan:
  - Name
  - Goods and services
  - Objectives
  - Aim
  - Opportunities/target customers
  - Competitors
  - Market strategy
  - Team
  - An organization plan
  - Resource requirement

The workshop also discussed the cooperation between the managers and the instructors. From the discussions there were emerging issues that pointed to differences that have hindered production. These have to be eliminated for harmony and productivity. Both parties promised to iron out their differences.

### **IV. Executive meeting with HFH ON 23-9-15 at Kamasielo Polytechnic**

The meeting was called for by the Meijers who wished to get the feelings and a feedback from the polytechnics. Benefits of workshops cited were as follows:

- Instructors have been empowered with effective delivery skills in implementing the syllabus.
- The managers have received useful information on effective management of their institutions.
- Majority of the instructors who were ignorant of schemes, record of work and lesson plans have been educated and are able to work comfortably.
- Enrolment has increased because of effective staff.
- Productivity has been boosted
- Exchange of ideas between the members has improved and instructors learn from each other more easily.
- There was a lot of cooperation among the members.

The Meijer briefed the committee on new developments specifically the future of the Foundation and encouraged the committee together with their communities to be active and resourceful members of HF Kenya that was soon to be registered. The committees reassured them that they were eager to pick up the challenge.

The committee invited the Meijers to an exhibition on 13-10-15 at Sosio as a demonstration of evidence to how the workshops have empowered production in their polytechnics.



## V. Exhibition by the polytechnics at Sosio

This was carried out on 13-10-15 by all the polytechnics in the family. Present were, trainees, instructors, parents, the District Youth officer, County representatives, Partners and the Meijers. The exhibition was in the following areas:

- MVM( Motor Vehicle Mechanic)
- Electrical & Electronics Technology
- Hairdressing & Fashion Design
- Building Technology
- Garment Making
- Metal processing
- Agribusiness
- Leather Work
- Carpentry and Joinery
- I.C.T

Certificates were given to those that excelled. Bellow were the first three positions in every trade.

TRADE	ONE	TWO	THREE
Masonry	Chebukwabi	Naitiri & Kamasielo	Wabukhonyi
Plumbing	Sosio	Wabukhonyi	
Electrical	Sosio	Wabukhonyi	Sinoko
Hair dressing	Naitiri	Wabukhonyi	
ICT	Naitiri	Kamasielo	
Metal processing	Naitiri	Sosio	Wabukhonyi
Agribusiness	Sosio	Sinoko & Wabukhonyi	
Garment	Sinoko	Wabukhonyi	Kamasielo
Carpentry	Chebukwabi	Naitiri	Wabukhonyi
MVM	Naitiri	Muliro	Sosio

The best overall was:

1. Naitiri
2. Sosio
3. Wabukhonyi

At the exhibition a cake with symbols for all races, unity, oneness and growth was cut and shared among the family and all present. The polytechnics' aspiration was to create common values in the family and achieve centres of excellence in all trades.

The trainees were encouraged to make maximum use of the opportunities they have been accorded by the polytechnics that are being assisted by HFH.

Also at the event HFH presented Sosio with a cheque worthy Ksh. 3.3 million for the purpose of putting up a dormitory for female trainees at the polytechnic.



## E. ACTIVITIES DONE BY SECONDARY SCHOOLS

### I. An executive meeting

The schools held their first meeting at Moi Girls Kamusinga on 10-2-15 to revisit the choice of activities they had made for the year 2015. It was also at this meeting that officials of the group were elected as follows:

- Chairperson: Mrs. Juliana Mukitang'a, proposed by Mr. Patrick Wandili of St. Luke's and seconded by Mrs. Rose Murunga of Mitua Girls.
- Secretary: Mrs. Rose Murunga proposed by Mr. Wandili and seconded by Mr. Wachiye of St. Joseph's Kamusinde Mixed.

### II. Contests in Sciences

Papers for the contests in Physics, Chemistry and Biology were set and marked by selected panels at St. Luke's Boys. The release of the results will be done in the school for the costhe near future whereby those who excelled will be given a trip to Moi University.

### III. Hand over a cheque to Kaptola secondary school on 17-9-15

The Meijers handed over a cheque worth Ksh 1.3 million to the school for the construction of a kitchen. The project was to start immediately.

## **F. PARTNERS MEETINGS**

### **I. Meeting at Bustani Hotel**

The Partners had their first meeting in the year on 24-01-15 at Bustani Hotel. This was in preparation for the coming of Marianne and Roel. All the deliberations are found in the minutes of the meeting.

### **II. Meeting at Bustani Hotel**

There was a meeting for HFH and her partners at Bustani Hotel on 10-2-15 and the discussions are found in the minutes of the said meeting.

### **III. Meeting in Kisumu**

A special meeting was carried out in Kisumu at Shalom Hotel on 2-3-15. Apart from the partners and Marianne and Roel; in attendance were, Dr. James Jowi and two of the Board members of HFH namely, the treasurer Sjaak ten Hove and the chairman Ad van Ardenne. It was at this meeting that the future of HF Kenya was extensively discussed and decisions made. The details are in minutes of the meeting.

### **IV. Meeting at Elegant Hotel**

Next was a meeting held just before Marianne and Roel left for Holland; this was at Elegant Hotel on 17-3-15 to discuss among others the projects for the year 2015; full information to be found in the minutes of the meeting.

### **V. Meeting at Kabula**

There was a meeting held on 13-4-15 at St. Patrick's Pastoral centre at Kabula by the partners and the deliberations of the meeting are found in its minutes.

### **VI. Meeting with a lawyer at EARC**

The main agenda of the meeting was to discuss and agree on the type of organization preferred by the partners so as to enable its registration. The following types were discussed:

- Society
- Perpetual Trust
- P.O.B(Public Benefit Organization
- Company.

Finally the partners settled for Company by way of guarantee. The process of registration was to be embarked on immediately. The rest of the information is carried in the minutes of the meeting.

### **VII. HFH and partners' meeting on 7-9-15 at Elegant Hotel.**

Briefs on activities of HFH and HF Kenya while the Meijers were in Holland were made. In attendance was Marielle a student from Holland who would research on the involvement of the community in HFH projects. It was also in this meeting that a programme for the Meijers was drawn and a meeting with a lawyer that was working on registration of HF Kenya scheduled. The rest of the discussions can be found in the minutes of the meeting.

### **VIII. HFH and partners meeting with a lawyer on 12-9-15 at the Meijers.**

The meeting's aim was to discuss on the way forward after it was learnt that the name for the Foundation had been rejected because the name Harambee is reserved for the government of Kenya only. However attempts were made at the Office of the President to receive an exemption to use the name Harambee. The rest of the information is carried in the minutes of the meeting.



**IX. HFH with partners meeting on 24-9-15 at Elegant Hotel**

A way forward for HF Kenya was discussed and interim officials put in place. The rest of the information is carried in the minutes of the meeting.

**X. HFH with partners meeting on 15-10-15 at Elegant Hotel**

In attendance was Connel Okalo from Skitt Consultancy who made a presentation on quality education. The rest of the agenda is found in the minutes of the meeting.

**XI. Partners meeting at Fr. Peter's house in Kocholia on 10-12-15**

The meeting discussed among other things; budgets for 2016, proposals for desks, projects for 2016 and registration of HFK. At this meeting three governors appended their signatures to the article of memorandum of understanding which Jacob had send to the meeting for action.

**G. PARTNERS' WORKSHOP****I. Workshop by Dr. Auma**

The partners had a workshop on 27<sup>th</sup> Feb 2015 by Dr. Auma on the role of community in strengthening quality education during which among others the following expectations were looked at:

- Learning more
- Community mobilization
- Links
- Gaps that exist and how HFH can come in
- Reflecting on roles
- Also ways of bringing in the community role was discussed in terms of:
- Ways of meaningfully working with community
- Promoting collective community responsibility
- Evidence driven documentation
- Strategies used to fully involve the community
- Strengthening the existing structures

Apart from the above the future of HF Kenya was discussed in length.

## H. ACTIVITIES DONE DURING THE MEIJERS' 2015 VISITS TO KENYA

Date	Activity	Place	Outcome
09-02-15	Visit	Chebukwabi primary school	Witnessed the outcome of ECD teachers' workshop on Material Development.
10-02-15	HFH meeting with partners	Bustani Hotel	Discussions as found in the minutes of the meeting and drawing of the programme.
11-02-15	Visit	EARC and Indanglasia	Checked on the development of the projects.
12-02-15	Launching of tools	Sikhendu Youth Polytechnic	The launching of tools received from Tools To Work in Holland was done in the presence of TransNzoia County officials i.e. Deputy Governor, Education Minister, Roads Minister and MCA. The community was challenged to send more trainees to the polytechnic.
13-02-13	Handover of the cheque	Ikapolok primary	HFH handed over a cheque of 2.9 million shillings to the school community for the building of four classrooms which should start immediately.
19-02-15	General visit	Kimilili Education office	Talked with the DEO and DQUASSO over their partnership with HFH.
20-02-15	Visit	Bungoma County education office	It was unfortunate that the Education Minister had been called for a press conference in Nairobi together with the Governor. However were able to meet the minister's executive officer who promised to keep close contact with HFH.
23-02-15	HFH meeting with Coordinator	At the Meijers' residence	Made arrangement for the partners' workshop, programme for Head teachers' meeting, discussed on cooperation with Tools to Work, Christine's role in the Garment Making workshop and finally quality education activities.
24-02-15	Visit	St. Teresa	Had discussion with the principal over the stalled project.
27&28-02-15	Partners' workshop	Greenvale Hotel	A lot of discussions on community development and its role in strengthening quality education. Also about gaps in education and how HFH could fit in plus the future of HFH.
02-03-15	HFH and partners meeting	Shalom Hotel in Kisumu	With the chairman and treasurer of HFH present, the meeting discussed in length the future of HF in Kenya and the need for quick progress on the registration of the Kenyan chapter. Professor Jowi gave a lot of resources that were needed for a decision to be made on what kind of organization would be formed. An interim board was formed.

03-03-15	Visit	Musembe primary school	Had a meeting with the school family on the possible future assistance.
04-03-15	Visit	Sosio polytechnic	Discussed on the dormitory project and the role Christine from Holland would play in empowering Garment Marking instructors.
		The Meijers' residence	Discussed with ACK Bishop and Albert on the way forward for the VCP at Kamusinga ACK.
05-03-15	HFH meeting with the family.	St. Luke's Kimilili	High lights from all the family groups were given to all present, an exchange of ideas and plans. HFH revealed that there were efforts being made to have the foundation registered in Kenya and that required contribution from everyone. Challenges were cited and suggestions given
06-03-15	Visit	Indangalasia	Made a courtesy call on the school and verified the Physical transformation of the same.
		EARC	Together with Sjaak and Ardenne they discussed with John and Martha issues that deterred the completion of the project at the EARC that was sponsored by Liliana Foundation.
07-03-15	Meeting with MP Tongareni Dr. Eseli	The Meijers' residence	Discussed on issues that affect quality Education in Polytechnics and the way forward for Hafoland primary school.
09-03-15	A meeting with County Director and education Minister	Bungoma town	Once again the meeting did not yield much.
10-03-15	Visit	Kimingichi primary school	Had a discussion with the administration where they expressed their concern on the retardation of the institution.
11-03-15	Meeting with Coordinator HFH activities.	The Meijers' resident	Discussed on the budget and activities of the family groups throughout the year and the way forward.
12-03-15	Visit	EARC	Had a final discussion on the stalled project and the way forward which culminated to the solution that would see the project completed.
		Elukhari Mixed Secondary sch.	Had a meeting at the school with all stake holders i.e. Chief, Ass. Chief, Sponsor, PTA and BOM, the D.E.O, CDF manager, the Area MP etc. Here necessary documents were given to HFH requesting for assistance.

13-03-15	Visit	Kamasielo polytechnic  Sikhendu polytechnic	Discussed on the development of the polytechnic and the challenges that arose from it.  Celebrate together with the community over the successes of the polytechnic.
15-03-15	Meeting with County Education Minister	The Meijers' residence	To discuss on how best to partner in bringing about quality of education in the County.
16-03-15	Meeting with stake holders on VCP.	Kamusinga ACK primary	Discussed on the way forward for the stalled project.
17-03-15	Partners' meeting	Elegant Hotel in Kanduyi	The discussions can be found in the minutes of the meeting. A lot was on the registration of Harambee Foundation Kenya.
07-09-15	Partners meeting	Elegant Hotel	To discuss the programme for the Meijers visit and updates.
08-09-15	The Meijers' visit	St. Teresa's Girls	To assess the development of the project, both phase 1 and 2.
09-09-15	Met Mr. Tatwa and visited Peter Sifuma	Meijers' house and Kimilili Boys	Had discussions with both Mr. Tatwa and Peter on HF Kenya activities.
10-09-15	Meijers' meeting with St. Teresa's management committee and Fr. Peter	At St. Teresa Girls and at the neighbour's	Discussed with the management about the project. Had another discussion with the neighbours over the road to the HF Kenya office
11-09-15	Meijers' meeting with the coordinator Tryphosa	The Meijers' house	Gave updates and expectations
12-09-15	The Meijers and partners' meeting with Chris the lawyer	The Meijers' house	Discussed on the search for the name and registration of HF Kenya
14-09-15	Meeting with the DC and also John Were and the neighbours	At the DC's office then at the neighbour's	Courtesy visit to the DC and discussions over the road with neighbours and John.
15-09-15	Meijers meetings with EARC and Indangalasia	At EARC and Indangalasia	Discussed the handing over of EARC projects and desks for Indangalasia
16-09-15	The Meijers' visit Indangalasia	Indangalasia primary school	Discussion with the management
17-09-15	Handing over visit	Kaptola sec. Mixed school	A cheque of 1.3 million for the building of a kitchen was handed over to Kaptola
18-09-15	Hand over visit Ikapolok	Ikapolok primary school	Five classrooms were handed over to Ikapolok primary school

21-09-15	Visit to Bungoma North	Hafoland primary school	A courtesy call to the head teacher
22-09-15	A meeting with Fr. Peter	At the Meijers'	Discussion on his assignments
23-09-15	Meeting with executive of the polytechnics and also Juliana (chair person sec. schools family)	At Kamasielo polytechnic then at the Meijers'	Discussed the effect of quality education activities on the family, challenges experience and new developments concerning HF Kenya
24-09-15	Partners' meeting	Elegant Hotel	Discussions are in the minutes of the meeting
28-09-15	Meeting about the road	At the Meijers' neighbour	Finalize discussions on the creation of a road to HF Kenya office
29-09-15	Meeting with ECD executive	The Meijers' house	Discussed the effect of quality education activities on the family, challenges experience and new developments concerning HF Kenya
30-09-15	Visit	At the house of MP Mt. Elgon	Had a meeting with the MP who placed a request for cooperation with HFH.
01-10-15	Meeting with Tatwa, Albert and Tryphosa separately	At the Meijers'	Discussed on various issues concerning HF Kenya
02-10-15	Meeting with those involved with the road	At the site of the road	Paid for and demarcated the road
04-10-15	Arrival of Marthe van Rijswijk Foundation committee	At the Meijers'	For the purpose of verification as to what was done with their donation
05-10-15	Visit by the donors to beneficiaries	Kaptola sec, school, Moi Kamusinga Girls and Hafoland	Marthe van Rysyh Foundation laid a foundation for the Kitchen at Kaptola sec. school then taken to Moi Kamusinga Girls and finally Hafoland primary to view the projects the Foundation had sponsored.
06-10-15	Visit by the donors to a beneficiary	EARC	The Meijers took the donors to EARC Mumias to look at the project the Marthe van Ryswyh Foundation had sponsored
07-10-15	Visit	St. Teresa's Girls	Held a discussion on the ongoing project.
08-10-15	A meeting with Tatwa and Albert	At the Meijers'	Discussed issues on HF Kenya
09-10-15	Meeting Martha and handing over of a project	At Martha's home then Ugolwe primary school	Discussed with Martha on the finances and handing over of Ugolwe library project
12-10-15	Meeting with building committee of St. Theresa's	At St. Theresa's Girls	Discussed on the ongoing project and conditions for further funding

13-10-15	Exhibition by polytechnics then a handing over of a cheque	At Sosio Polytechnic	There was an exhibition to verify the effect of quality education activities on HF Kenya polytechnic family. Also at the event a cheque of 3.3 million was hand over to Sosio for a girls' dormitory
14-10-15	Handing over visit	Indangalasia and EARC Mumias	Desks were handed over to Indangalasia and at EARC, a workshop was handed over
15-10-15	Partners' meeting	Elegant Hotel	Discussions of the meeting to be found in the minutes of the same.

Kimilili, 12<sup>th</sup> December 2015/TN